



Training, Learning and Developmental Plan

Document Reference	Training, Learning and		
	Developmental Plan.		
Purpose	To guide on rules and policies to support BOD, officers and all employees, training, learning and development.		
Commencement Date	January 01, 2021		
Date of Next Review	December 31, 2021		
Who needs to know about this	Board of Directors, Officers and All		
document	Employees		
Revision History	No Revision History		
Policy Author	Training and Corporate		
	Communication/Human Resource		
Policy Owner	Training and		
	Communication/Human Resource		

PLAN AND APPROVED TRAINING FOR THE YEAR 2021

CATEGORY	TRAININGS	TIME	ATTENDEES
Category A:	a. Remuneration	Internal Training	BOD Senior Officers
Legislative and	Committee Chapter	2-3 Hrs	All
Governance requirements	November 9, 2021		employees
			700
	b. RPT	Internal Training	BOD Senior Officers
	October 1, 2021	4 Hrs	10 Attendees
	c. Nomination	Internal Training	BOD Senior Officers
	Committee	3 Hrs	10 Attendees
	December 3, 2021		
	d. Illegal		
	activities of		
	corporations		
	/directors/ officers		
	(To sched)		
	e. Protection		
	of minority	W	
	shareholder.		
	(To sched)		
	*		
	f. Liabilities		
	of Directors		
	(To sched)		
	- Confidentialities		. 8
	g. Confidentialities		
	(To sched)		
	h. Conflict of		
	Interest		
	(To sched)		

	i. ACGS and AC	Internal	BOD Senior Officers
	Annual	Training	10 attendees
	Corporate	4 Hrs	
	Governance		
	For IC		
	regulated		
	companies		
	July 28, 2021		
	,		
	j. Case studies		
4	and Financial		
	Reporting and		
	Audit.		
	(To sched)		
	k. Roles of Directors,		
	officers and	Internal	BOD
	employees in	Training	Senior officers
	ML/TF prevention.	2 Hrs	All employees
	July 26, 2021	121113	10 Attendees
			per batch
			per bateri
1 1	I. Cooperation	Internal	BOD
	with the AMLC	4 Hrs	Senior officers
	and the IC		All employees
	September 7, 2021		
Category B:	a. General HR	Internal	All new
Short courses	Orientation	Training	employees
(between 1 hour	Year 2021	4 Hrs	10
to under one-year			attendees
duration)			per batch
	b. Code of Business	Internal	All new
	Ethics	Training	employees
	Year 2021	2 Hrs	10
			attendees
		2	per batch

Category C:		
Undergraduate		
courses		
Category D:		
Postgraduate		
courses		
Category E:		
Seminars and		
conferences		
Category F:		
Professional		
Memberships		
Category G:		
Other		
Category H:		
Personal		
Development and		
Employee		
Wellbeing		
Total / Year	14 Trainings /year	30-60 Staffs and
	Confirmed	Heads/year

Prepared By: Training and Development Department

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