

## INTER-OFFICE EMPLOYEES

To : **ALL NEW EMPLOYEES**

Date : November 25, 2024

Subject : Orientation for New Employees – Code of Ethics

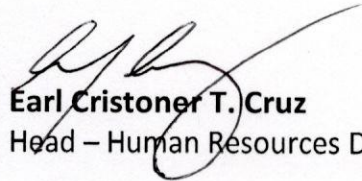
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Please be informed that there will be an orientation program on December 3, 2024 at the 3/f Conference Room of the Omnis Prosperity Tower. This activity is aimed to familiarize new employees with the company's history, mission, vision, core values, goals and objectives with emphasis on the company's code of business ethics and practices.

The orientation will be facilitated by the Training and Development Department, in coordination with the Human Resources Department.

Please be guided accordingly.

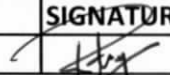
Endorsed by:

  
**Earl Cristoner T. Cruz**  
Head – Human Resources Department

Approved by:

  
**Jaime H. Nadal**  
AVP – Training and Development Department

**FIDELITY LIFE MUTUAL BENEFIT ASSOCIATION, INC.**  
**Training and Development Department**  
**Orientation for New Employees - Code of Ethics**  
**December 3, 2024**

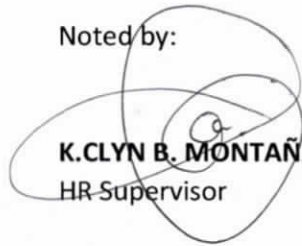
NO	SURNAME	FIRST NAME	DEPARTMENT	DESIGNATION	SIGNATURE
1	ROY	RECIL	Admin	Admin Assistant	

Prepared by:



**RAFAELA JHAY P. BAYLON**  
HR Assistant

Noted by:



**K. CLYN B. MONTAÑANO**  
HR Supervisor

Approved by:



**EARL CRISTONER T. CRUZ**  
HR MANAGER